



Date of Request

Request for Copy of Certificate

Owners Corporations Act 2006 Section 151, Owners Corporations Regulations 2007 and Owners Corporation Rules

Name and Plan Number of Owners Corporation

From: Name(s)

Address

Postal address (if different from above)

Telephone number

Email address (if applicable)

I am/we are a: (tick applicable box)

A Lot Owner of lot number(s)

An authorised person (proxy holder) of a Lot Owner to act on their behalf

Other (please specify)

I/We request a copy of the Owners Corporation Certificate for the lot:

Lot number(s)

Lot address (if different from above)

LODGE THIS FORM BY :

Submitting This Filled In Request Form, Along With A Copy Of Your Payment Receipt/Cheque to:

Postal Address: PO Box 150, Ormond VIC 3204

OR;

Emailing: info@alignedproperty.com.au

WHAT HAPPENS THEN?

Management will send you the payment details. Once payment is received, Management will issue the certificate within requested business days from time of receiving form & cleared payment